



UNITED STATES MARINE CORPS
2D MARINE AIRCRAFT WING
II MARINE EXPEDITIONARY FORCE
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WgO 4400.24F
ALD
MAR 08 2011

WING ORDER 4400.24F

From: Commanding General, 2d Marine Aircraft Wing
To: Distribution List

Subj: AVIATION LOGISTICS MANAGEMENT OF THE FLY-IN SUPPORT
PACKAGE (FISP)/GLOBAL COMMUNICATION SYSTEM

Ref: (a) MCO 4400.177F
(b) NAVSUP P485

Encl: (1) Format of FISP Designated Material Status
Report
(2) Format of Request to Issue FISP Material
(3) Format of Reply to Request to Issue FISP
Material
(4) Format for Notification of Receipt of FISP Material
when FISP Issue is Authorized
(5) Format for Notification of Returned Material which
Failed Semi-annual Induction or had an Expired Shelf
Life

1. Situation. To promulgate policies, procedures, and instructions for maintaining FISP designated material within the Aviation Supply Departments (ASD) of 2d Marine Aircraft Wing (2d MAW) and to implement a procedure requiring periodic testing/reporting of the Global Communication System (GCS).

2. Cancellation. WgO 4400.24E.

3. Mission. The FISP was developed to provide sustainability at a deployed site until the Intermediate Maintenance Activity (IMA) of the Aviation Combat Element (ACE) becomes operational. Each ACE is authorized a FISP comprised of organizational level spares for each Type/Model/Series (T/M/S) aircraft in the force list. The FISP is additive to the Marine Aviation Logistics Squadron's (MALS) Aviation Consolidated Allowance List (AVCAL) and is protected stock requiring special management attention and action.

DISTRIBUTION STATEMENT A: Approved for public release;
distribution is unlimited.

The GCS is controlled by this Headquarters' Aviation Logistics Department (ALD) and will be issued to and deployed by the MALS Aviation Supply Officer (AVNSUPO) as operational needs dictate. It is used by the MALS AVNSUPO to transmit requisitions and receive status from the supply system during periods of deployment to geographical locations where communication channels are saturated or not available.

4. Execution. Each Marine Aircraft Group (MAG) Commander will exercise executive oversight of the FISP to ensure compliance with the guidance contained in this order and Aviation Logistics Department-Supply (Code: ALD-C) will exercise oversight of the GCS.

a. Commanders Intent and Concept of Operations

(1) Commanders Intent. As part of this oversight, the MALS Commander is tasked with assigning the AVNSUPO as the custodian and responsible officer for the FISP.

(2) Concept of Operations. The following management actions are inherent in the AVNSUPO duties. This will allow them to establish and implement a management program for all FISP material using the following guidelines:

(a) Storage

1. Segregate FISP assets by T/M/S from other Supply Officer assets and store for rapid deployment.

2. Store classified assets in accordance with governing regulations.

3. Store bulk material in a secure and controlled area. Ensure assets are clearly marked with applicable support package serial number as FISP stock.

4. Preserve all repairable material and store in appropriate shipping containers as indicated above.

5. Control access to storage areas.

6. Rotate stocks to preserve shelf life integrity.

7. Semi-annually, screen all FISP repairable assets with a Ready For Issue (RFI) date older than 365 days, against the supply officers stock for assets with a more recent RFI date than the FISP asset, (NOTE: If the RFI date for the FISP asset will exceed 180 days before the next review, it will be rotated). Rotate those assets on a one-for-one basis from RFI AVNSUPO stock. If RFI stock is not immediately available or if AVNSUPO stock asset(s) RFI date will exceed 180 days before the next review, the MALS Support Branch (MSB) will coordinate with the Repairables Control Branch (RCB) the induction of the FISP asset into the local IMA and obtain the next available RFI asset. See reference (a) for detailed instructions. Use a one-for-one exchange with supply officer stores whenever possible.

(b) Accountability

1. Load all FISP Allowances to the existing Stock Item Record (SIR) file in Relational Supply (R-Supply).

2. All FISP allowances will have a pack-up sub-record which provides the authorized allowance quantity, on-hand quantity and location loaded on the SIR and Naval Aviation Logistics Command Management Information System (NALCOMIS) for repairable assets by T/M/S containing the appropriate standard naming convention.

3. Quarterly, inventory 100 percent of the repairable and 30 percent of the consumable FISP material. If validity is less than 100 percent, a complete material inventory will be conducted. Retain inventory and sampling results in the Supply Management Division's (SMD) MSB and make available for review during inspections in accordance with reference (a). A letter citing the quarterly results will be provided to the AVNSUPO.

4. Submit a monthly FISP designated material status report to ALD-C in the format contained in enclosure (1). The report may be submitted via Naval Message or e-mail, but will be submitted to arrive at ALD-C no later than the 5th of the month. Ensure all items removed for conditions identified in paragraph 4a(a)7 are noted in the monthly report.

(c) Use of FISP Material

1. FISP material is reserved for contingency operations and will not normally be used to support day-to-day operations. If the Commanding Officer desires to use FISP material to fill emergency requirements for other than contingency operations, forward a request to ALD-C using the format contained in enclosure (2). This request may be submitted via Naval Message or e-mail. Criteria for submitting requests for issue of FISP material should include the following:

a. The FISP will fill a single downing aircraft malfunction returning an aircraft to a Mission Capable status.

b. The requisition being re-screened has a confirmed "BA" code or shipping status.

2. Requests to issue FISP material not meeting the above criteria may be submitted; however, they will not be routinely approved.

3. The requested asset will not be issued or installed without prior authorization.

4. 2d MAW will approve or disapprove such requests using the format contained in enclosure (3). The reply may be submitted via Naval Message or e-mail.

(d) Replenishment of FISP material. The following is provided in addition to the guidelines established in reference (b).

1. When replenishment of FISP material is required because of shelf life expiration and a one-for-one exchange with other Supply Officer assets is not possible, the following data elements are required for affecting FISP replenishment:

a. Fund Code: The fund code is representative of consumable/repairable stock replenishment (i.e., KZ, VZ, etc.).

b. Project Code: ZB9.

c. Advice Code: This is representative of exchange/non-exchange.

d. To ensure positive control of replenishment. Document identifier "YE1" with pertinent information identifying FISP replenishment will be loaded to R-Supply.

2. Use the format contained in enclosure (4) to document return of FISP material when an asset issue is authorized as described in subparagraph 4a(2). Use the format contained in enclosure (5) to document return of FISP material when a deficiency was generated because of a "not in stock" condition of material requiring shelf life rotation/semi-annual induction, as described in subparagraph 4a(a)7. Both notifications may be submitted by Naval Message or e-mail.

(e) Requisitioning of FISP Deficiencies created through re-negotiation of Allowances. When requisitioning initial FISP allowance created through re-negotiation with Naval Inventory Control Point, Philadelphia, the following data elements are required:

1. Fund Code: The fund code is "QZ" for repairable requirements and "QU" fund code for consumable requirements.

2. Project Code: ZB9.

3. Advice Code: "5D".

4. Routing ID: "N32" regardless of the part identifier.

5. All "QU" requisitioned material will be forwarded to "N32" via email in accordance with reference (a).

(f) Confirmation of FISP Content

1. FISP allowances (both repairable and consumable) will be considered the baseline for material

requirements (pack-up) for exercise/training deployments of less than 30 days duration when no IMA support is deployed. Upon completion of the exercise or training deployment, compare material used to FISP allowances.

2. If the comparison process reveals that FISP allowances are incorrect or inadequate, submit an Allowance Change Request (ACR) per reference (a). Ensure concurrence with each ACR is requested from other active duty MALS authorized the mirror image FISP.

(g) GCS

1. This Headquarters will maintain all 2d MAW GCS assets at ALD.

2. When required for deployments the MALS will submit request to ALD-C. ALD-C will ensure testing and inventory of International Maritime Satellite (INMARSAT) asset is completed prior to sub-custody to the MALS.

3. When the deployment is completed, the MALS will return the INMARSAT and all accompanying assets to ALD-C.

5. Administration and Logistics

a. Administration. Recommendations concerning the contents of the Aviation Logistics Management of the FISP/GCS are invited.

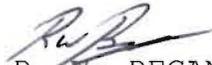
b. Logistics. All recommendations will be forwarded to the Commanding General, 2d MAW (ALD) via the appropriate chain of command.

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6. Command and Signal

a. Command. This Order is applicable to all units within 2d MAW. Reserve applicability; this Order is applicable to the Marine Corps Reserve units when attached to or performing training with 2d MAW units.

b. Signal. This Order is effective on the date signed.


R. W. REGAN
Chief of Staff

DISTRIBUTION: A

Format of FISP Designated Material Status Report

ROUTINE MESSAGE

FM MALS FOURTEEN//AVNSUPO/SMD//

TO CG SECOND MAW//ALDC//

INFO MAG FOURTEEN//CO//

BT

UNCLAS //N04400//

MSGID/GENADMIN/MALS FOURTEEN AVNSUPO//

SUBJ/FISP DESIGNATED MATERIAL STATUS REPORT//

REF/A/DOC/2D MAW/WGO 4400.24_//

AMPN/REF IS WGO 4400.24_ CONTAINING FISP MANAGEMENT PROCEDURES//

POC/(ENTER NAME, RANK AND TELEPHONE EXTENSION OF COMMAND POINT OF CONTACT)//

RMKS/1. PER THE REF, THE FOLLOWING REPORT IS SUBMITTED FOR (INSERT MONTH/YEAR)

A. REPAIRABLES: (7R, 0R AND 1RD)

STANDARD	AUTHORIZED	ON HAND	DEPTH	DEPTH%	RANGE%
NAMING CONV	LINE ITEMS	LINE ITEMS			
F14636	153	153	152	100.00%	100.00%
	(NOTE 1)	(NOTE 2)	(NOTE 3)		(NOTE 4)

B. CONSUMABLES: (ALL OTHER COGS NOT LISTED UNDER REPAIRABLES)

STANDARD	AUTHORIZED	ON HAND	DEPTH	DEPTH%	RANGE%
NAMING CONV	LINE ITEMS	LINE ITEMS			
F14636	543	543	543	100.00%	100.00%
	(NOTE 1)	(NOTE 2)	(NOTE 3)		(NOTE 4)

C. DATE OF REVIEW IN WHICH LINE ITEMS ESTABLISHED

STANDARD NAMING CONVENTION: FISP REVIEW DATE:

F14636 AUG 00

D. THE FOLLOWING DEFICIENCIES EXIST WITHIN THE FISP. READING IN 9 COLUMNS.

F14636

NIIN DOC NO. STATUS COG FC PROJ/PRI UI QTY

NOMEN

014348105 02401884 1235BPN32-1354 7R QZ ZB9/06 EA 1

PROCESVE//

BT

#0001

NNNN

Format of FISP Designated Material Status Report Continued

NOTE 1: INCLUDE IN REMARKS COMPLETE JUSTIFICATION AND SUPPORTING REFERENCES FOR ANY QUANTITY CHANGES IN THESE COLUMNS.

NOTE 2: FOR ANY QUANTITY DECREASES IN THESE COLUMNS INCLUDE COMPLETE JUSTIFICATION IN REMARKS AND SUPPORTING REFERENCES.

NOTE 3: RANGE WILL BE DETERMINED BY USING THE FOLLOWING CRITERIA AND FORMULA. AUTHORIZED LINE ITEMS WITH ON HAND GREATER THAN 0 IN THE FISP DIVIDED BY TOTAL AUTHORIZED LINE ITEMS MULTIPLIED BY 100 EQUALS FISP RANGE PERCENTAGE.

NOTE 4: DEPTH WILL BE DETERMINED BY USING THE FOLLOWING CRITERIA AND FORMULA. TOTAL NUMBER OF ITEMS WITH ON HAND QUANTITIES GREATER THAN OR EQUAL TO THE RO DIVIDED BY TOTAL AUTHORIZED LINE ITEMS MULTIPLIED BY 100 EQUALS FISP DEPTH PERCENTAGE.

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Format of Request to Issue FISP Material

PRIORITY MESSAGE
FM MALS FOURTEEN//AVNSUPO/SMD//
TO CG SECOND MAW//ALDC//
INFO MAG FOURTEEN//CO//
BT
UNCLAS N04400//
MSGID/GENADMIN/MALS-14//
SUBJ/REQUEST AUTH TO ISS MAT REQ SER NR 14-001//(FOR SER NR, USE
MALS NUMBER AND THE CONSECUTIVE SERIAL NUMBER COMMENCING WITH
001 EACH CALENDAR YEAR)
REF/A/DOC/2D MAW/WGO 4400.24_//
AMPN/REF A IS WGO 4400.24_ CONTAINING FISP MANAGEMENT
PROCEDURES//
POC/(ENER NAME, RANK AND TELEPHONE EXTENSION OF COMMAND POINT OF
CONTACT)//
RMKS/1. PER THE REF, REQ AUTH TO ISSUE FISP MAT FOR THE FOL.
T/M/S: AV8B
NIIN: 001652970
NOMEN: ARC182
QTY: 1
U/I EA
UIC: V09114
REQ NBR: 2037G999
STATUS/EDD: 046BBN32-1354
FISP O/H QTY: 3
RO: 12
AMD: 2.4
LAT SUP AVAIL: 1 AT NBA, 1 AT QRC
OPEN PURCHASE: NOT AVAILABLE
JUSTIFICATION: THIS ITEM REQR FOR BUNO NR 161082 FLY AWAY
ABOARD USS SAIPAN TO SPT LF6F DEPLOYMENT OF VMA-231.
REMARKS: NBA LAT SUPP REQUEST DENIED BY CNAF. QRC LAT SUPP
REQUEST PENDING MODIFICATION OF DVD CONTRACT EST EDD 2048.
PAYBACK: REPL ITEM DUE JD 2048 ON RQN 2037G999.//
BT
#0001
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Enclosure (2)

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Format of Reply to Request to Issue FISP Material

PRIORITY MESSAGE
FM CG SECOND MAW//ALDC//
TO MALS FOURTEEN//AVNSUPO/SMD//
INFO MAG FOURTEEN//CO//
BT
UNCLAS N04400//
MSGID/GENADMIN/CG 2D MAW ALDC//
SUBJ/REPLY TO FISP ISSUE REQ NR ##-###//
REF/A/RMG/MALS FOURTEEN/(APPROPRIATE REFERENCED MESSAGE WILL BE
ENTERED BY MESSAGE DRAFTER OF THIS COMMAND)//
REF/B/DOC/2D MAW/WGO 4400.24_//
AMPN/REF A IS MALS FISP ISSUE REQ. REF B IS WGO 4400.24_
CONTAINING FISP MANAGEMENT PROCEDURES//
POC/(ENER NAME, RANK AND TELEPHONE EXTENSION OF WING POINT OF
CONTACT)//
RMKS/1. AS REQ BY REF A, AUTH IS GRANTED TO UTILIZE FISP
DESIGNATED MATERIAL. REPLACE FISP ITEM IN ACCORDANCE WITH MCO
4400.177_ AVIATION SUPPLY DESKTOP PROCEDURES (ASDTP). FISP
RETURN DATA WILL BE PROVIDED PER REF B.//
BT
#0001
NNNN

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Format for Notification of Receipt of FISP Material when FISP
Issue is Authorized

ROUTINE MESSAGE
FM MALS FOURTEEN//AVNSUPO//
TO CG SECOND MAW//ALDC/
INFO MAG FOURTEEN//CO//
BT
UNCLAS //N04400//
MSGID/GENADMIN/MALS FOURTEEN AVNSUPO//
SUBJ/FISP RETURN SER NR ##-###//
REF/A/DOC/2D MAW/WGO 4400.24_//
REF/B/RMG/CG 2D MAW/(APPROPRIATE MESSAGE AUTHORIZING UTILIZATION
OF FISP DESIGNATED MATERIAL WILL BE ENTERED BY MALS MESSAGE
DRAFTER).//
AMPN/REF A WGO 4400.24_ CONTAINING FISP MANAGEMENT PROCEDURES.
REF B IS CG SECOND MAW AUTH TO ISSUE FISP MATL.//
POC/(ENTER NAME, RANK AND TELEPHONE EXTENSION OF COMMAND POINT
OF CONTACT)//
RMKS/1. PER REFS A AND B, FOL MATL RETURNED TO FISP. READ IN
FOUR COLUMNS:
NIIN QTY UI DOC NBR
001652970 1 EA V091142037G999//
BT
#0001
NNNN

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Format for Notification of Returned Material which Failed Semi-
Annual Induction or had an Expired Shelf Life

ROUTINE MESSAGE
FM MALS FOURTEEN//AVNSUPO//
TO CG SECOND MAW//ALDC/
INFO MAG FOURTEEN//CO//
BT
UNCLAS //N04400//
MSGID/GENADMIN/MALS FOURTEEN AVNSUPO//
SUBJ/FISP RETURN//
REF/A/DOC/2D MAW/WGO 4400.24_//
REF/B/RMG/MALS FOURTEEN/APPROPRIATE FISP DESIGNATED STATUS
REPORT.//
AMPN/REF A WGO 4400.24_ CONTAINING FISP MANAGEMENT PROCEDURES.
REF B IS CG SECOND MAW AUTH TO ISSUE FISP MATL.//
POC/(ENTER NAME, RANK AND TELEPHONE EXTENSION OF COMMAND POINT
OF CONTACT)//
RMKS/1. PER REFS A AND AS IDENTIFIED BY REF B, FOL MATL
RETURNED TO FISP. MATERIAL ROTATED BECAUSE OF SHELF LIFE
EXPIRATION (OR IT FAILED SEMI-ANNUAL TEST AND CHECK). READ IN
FOUR COLUMNS:
NIIN QTY UI DOC NBR
001652970 1 EA V0911420371781//
BT
#0001
NNNN