



UNITED STATES MARINE CORPS

2D MARINE AIRCRAFT WING  
II MARINE EXPEDITIONARY FORCE  
POSTAL SERVICE CENTER BOX 8050  
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WgO 4400.25B

G-4  
SEP 14 2010

WING ORDER 4400.25B

From: Commanding General, 2d Marine Aircraft Wing  
To: Distribution List

Subj: STANDING OPERATING PROCEDURES (SOP) FOR EQUIPPING MARINE  
EXPEDITIONARY UNIT (MEU) DEPLOYMENTS WITH GROUND TABLE OF  
EQUIPMENT ASSETS

Ref: (a) II MEF ltr P3100.3A  
(b) WgO P3100.3A  
(c) WgO P4400.16G w/Ch 1-2  
(d) CG II MEF ltr 4400 over SUP/451 of Jul 31, 1998  
(e) II MEF Command Adjustment Policy MSG DTG 072212Z  
Apr 10

Encl: (1) Air Combat Element (ACE) Logistics Milestones  
(Planning Calendar)

1. Situation. The mission of the MEU, as a contingent of the U.S. presence in the Mediterranean, is to conduct amphibious operations of a limited duration, act as an enabler force for a larger Marine Air Ground Task Force (MAGTF) or joint/combined forces and to provide an immediate response capability across a wide spectrum of crisis/contingencies. The combat readiness of deploying 2d MAW units has the highest possible peacetime priority.

2. Cancellation. WgO 4400.25A

3. Mission. To provide guidance, establish policy, and set procedures to source and recover 2d Marine Aircraft Wing (MAW) equipment per enclosure (1) in support of II Marine Expeditionary Force (II MEF) MEU Deployments. This order amplifies and supplements references (a) through (e) as they pertain to 2d MAW.

4. Execution

a. Commander's Intent. To disseminate information for the proper and timely provisioning of equipment to MEU deployments by 2d MAW per II MEF guidance, directives, and SOP.

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distribution is unlimited.

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b. Concept of Operations. This order will be executed per the planning calendar in enclosure (1).

c. Tasks

(1) Commanders. Ensure strict compliance with the policies and procedures contained in this Order and its references as they pertain to the proper sourcing, recovery and accounting of 2d MAW Table of Equipment (T/E) ground equipment in support of MEU deployments.

(2) Assistant Chiefs of Staff (AC/S). In conjunction with an annual review of the II MEF MEU Unit Equipment Report (UER), review and recommend changes to reference (e) based on changes to the troop/force list or as otherwise required within our areas of responsibility. Submit recommended changes to AC/S G-4.

(3) AC/S for Logistics, G-4. As outlined below and in references (e), exercise staff cognizance as the Commanding General's representative regarding 2d MAW ground equipment sourcing, recovery and accounting in support of MEU deployments. Responsibilities include, but are not limited to:

(a) Coordinate ground equipment sourcing based on the current UER. Identify shortfalls to the II MEF G-4.

(b) As necessary, conduct pre-deployment coordination meetings between 2d MAW units sourcing ground equipment and support ACE detachments.

(c) Coordinate pre-deployment and post deployment joint Limited Technical Inspection (LTI) schedule with sourcing units, MEU and ACE detachments.

(d) As necessary, provide personnel augmentation support to II MEF Supply Logistics Analysis Program (SLAP).

5. Administration and Logistics. Recommendations concerning this order are invited and should be submitted to AC/S G-4 via the appropriate chain of command.

6. Command and Signal

a. Command. This Order is applicable to all personnel and units assigned or attached to 2d MAW.

b. Signal. This Order is effective on the date signed.

  
R. W. REGAN  
Chief of Staff

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AIR COMBAT ELEMENT (ACE)  
LOGISTICS MILESTONES (PLANNING CALENDAR)

<u>Day</u>	<u>Event</u>
E-225	Each Group supporting the MEU force list appoints its detachment commanders.
E-223	Each detachment commander designates his/her detachment Responsible Officer (RO) and forwards the appointment letter to the MEU Command Element (CE) prior to equipment turnover.  Based on the UER, the AC/S G-4, 2d MAW authorizes transfer Marine Corps Automated Readiness Evaluation Systems (MARES) equipment from sourcing units to the MEU CE supply account. This Order and the current UER constitute authority to transfer both MARES and non-MARES equipment.  Air Combat Element (ACE) coordinates with AC/S G-6, 2d MAW and Communication Material System (CMS) to request and obtain authority to transfer CMS items using SF-153 and shipping mats (hardware). Unit supply and S-6 representatives begin transfer of CMS equipment.  ACE obtains all applicable logistics SOP's, orders and directives from MEU CE.
E-220	ACE coordinates required embarkation training with groups.  ACE and Groups consolidate UER shortfalls and identify them to AC/S G-4, 2d MAW for sourcing.
E-205	2d MAW units transferring equipment to the MEU CE complete redistribution action per reference (e).

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<u>Day</u>	<u>Event</u>
	Sourcing units adjust their supply accountability records to correspond to the Table of Authorized Material Control Number (TAMCN) quantity of MARES equipment transferred to the MEU.
	Sourcing units provide listing of all assets transferred to the MEU to 2d MAW G-4 Materiel Readiness Branch (MRB).
E-200	Each sourcing unit updates its LM2 Report's RM4 remarks, on-hand and authorized quantities for MARES equipment in support of the MEU.
	ACE coordinates with MEU CE to update equipment serial numbers on the responsible unit allowance file and initiates charges to MEU CE LM2 Report.
	AC/S G-4, 2d MAW notifies II MEF (G-4) of all equipment sourced but unavailable for support transfer due to operational commitments.
E-200-190	ACE detachment RO's and MEU CE representatives conduct joint Limited Technical Inspections (LTI's) and SL-3 inventories on all 2d MAW equipment in support of the MEU
E-195	Detachment submit Marine Air Ground Task Force II/Marine Deployment Support System II (MAGTF II/MDSS II) data to ACE.
E-190	2d MAW Embarkation Officer conducts embarkation inspection of ACE.
E-180	ACE reports to the MEU for planning and operations. MEU and ACE assumes funding responsibility (TAD, material and services) for all subordinate units.

<u>Day</u>	<u>Event</u>
	MEU begins providing organic supply and intermediate maintenance support to ACE.
E-175	ACE provides MAGTF II/MDSS II data to MEU CE.
E-170	II MEF conducts SLAP assistance visit.
E-150	ACE submits class I and III requirements to MEU.
E-127	ACE submits recommended prescribed loads to MEU.
E-TBD	ACE submits update MAGTF/MDSS data to MEU CE per MEU milestones.
E-100	ACE submits consolidated class II, type II UER to the Individual Issue Facility (IIF)/Unit Issue Facility (UIF).
E-90	ACE assumes Force Activity Designator requisitioning priority per reference (c). ACE submits class I training requirements to MEU.
E-8	ACE stages equipment per movement/staging plan.
E-4-2	ACE moves equipment to the port of embarkation in preparation for embarkation.
E day	ACE embarks.
R-180-TBD	Owning units will redistribute non-MARES assets in support of the MEU when changes to MCBul 3000 result in the transition of those assets into MARES assets. The sourcing units will also adjust their T/E allowances and on-hand quantities listed on their supply accountability records to correspond to the table of authorized material control number (TAMCN) quantity of MARES equipment

<u>Day</u>	<u>Event</u>
	transferred to the MEU. Assets transitioning from MARES to non-MARES as a result of changes to the MCBul 3000 will not be redistributed back to the sourcing unit until end of the deployment.
R-30	MEU publishes post deployment LTI and Fiscal close out procedures.
R-15	ACE advance party provides request Equipment Repair Order/Shopping Lists (ERO/EROSL) to sourcing units for processing. Each sourcing unit maintains EROL's as part of the source documentation contained in the reimbursement request submitted on R+20 for MEU fiscal close out.
R+1-20	In coordination with the AC/S G-4, 2d MAW and per the published MEU schedule, ACE detachment RO's and MEU CE representatives conduct joint LTI's and SL-3 inventories on all redistributed equipment.
R+15	II MEF conducts SLAP assistance visit.
R+20	ACE S-4 validates requisitions during post-deployment LTI's and SL-3 demands identified during post- deployment LTI's then forwards data to MEU supply officer for reimbursement.  Requests for investigators referred to appropriate convening authority.
R+21	2d MAW owned MARES equipment transferred back to sourcing units.  Sourcing units update their LM2 reports RM4

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Day

Event

remarks, on hand and authorized quantities for MARES returned 2d MAW equipment in support of the MEU.

Sourcing units adjust T/E allowances and on-hand quantities listed on their supply accountability records to correspond to the TAMCN quantity of equipment transferred from the MEU.

R+45

MEU supply officer provides final consolidated list of deployment incurred requirements and associated cost to Commanding General, II MEF (Attn: Controller for approval). Reimbursement will be based on EROL's deployment incurred requirements and associated cost generated during post-deployment joint LTI's and turned into the MEU supply officer on R+20.