



UNITED STATES MARINE CORPS
2D MARINE AIRCRAFT WING
II MARINE EXPEDITIONARY FORCE
POSTAL SERVICE CENTER BOX 8050
CHERRY POINT, NC 28533-0050

WgO 1730.8A Ch 1
CHAP
17 APR 2013

WING ORDER 1730.8A CH 1

From: Commanding General, 2d Marine Aircraft Wing
To: Distribution List

Subj: 2D MARINE AIRCRAFT WING (2D MAW) LAY LEADER PROGRAM

1. Situation. To direct pen changes to the basic Order.
2. Execution
 - a. Change reference (c) to OPNAVINST 1730.1E.
 - b. Change reference (d) to WgO 1730.6L.
3. Filing Instructions. File this Change Transmittal immediately in front of the signature page of the basic Order.

A handwritten signature in black ink, appearing to read "P. D. BUCK", is positioned above the typed name and title.

P. D. BUCK
Chief of Staff



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WING ORDER 1730.8A

From: Commanding General, 2d Marine Aircraft Wing
To: Distribution List

Subj: 2D MARINE AIRCRAFT (2D MAW) WING LAY LEADER PROGRAM

Ref: (a) SECNAVINST 1730.7D
(b) MILPERSMAN 1730-010
(c) OPNAVINST 1730.1D
(d) WgO 1730.6K
(e) MCRP 6-12B

1. Situation. To establish objectives, assign responsibilities, and define procedures for administering a Lay Leader Program within 2d MAW. References (a) through (e) promulgate guidance and provide resources for facilitating religious services in the absence of military chaplains or contract clergy.

2. Cancellation. WgO 1730.8

3. Mission. Commanding Officers shall select Lay Leaders in accordance with reference (e).

a. The candidate's chain of command submits his or her recommendation on behalf of the command as outlined in reference (e).

b. The candidate must complete Lay Leader training, obtain the recommendation of their faith group leader, and secure a chaplain's recommendation per reference (e).

c. The candidate's faith group or designated representative must recommend the candidate in writing.

d. The Commanding Officer officially appoints by letter the candidate as a Lay Leader of his or her faith group for the command in accordance with reference (e).

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4. Execution

a. Commander's Intent and Concept of Operation

(1) Commander's Intent. Reference (a) defines religious ministry support as the entire spectrum of professional duties performed by Navy chaplains and Religious Program Specialists (RP's), to include providing for or facilitating required religious needs and practices. When Navy chaplains, military chaplains from other services, or contract civilian clergy are not available, properly trained and appointed lay leaders are authorized to provide religious services consistent with his or her lay status, in accordance with reference (b). Under reference (c), the Command Chaplain, or if no chaplain is assigned, the chaplain attached to a higher echelon, will advise the Commanding Officer in the appointment of Lay Leaders. Formal Lay Leader training is to be conducted or arranged by Navy chaplains assigned to 2d MAW, as specified in references (d) and (e).

(2) Concept of Operations. The Lay Leader Program exists to facilitate the free exercise of religion when ordained clergy are not available to provide divine services, or to administer sacraments or other rites of their faith. The objectives of the program are:

(a) To recruit, screen, and train qualified volunteers to assist chaplains in the execution of the Command Religious Program (CRP).

(b) To make it possible for properly trained and appointed Lay Leaders to coordinate, plan, and lead religious services.

(c) To meet the diverse religious needs of all authorized personnel.

b. Subordinate Element Mission. Command personnel shall support and/or participate in the Lay Leader Program as follows:

(1) Commanding Officers shall provide funding and logistical support for Lay Leader Training.

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(2) Commanding Officers shall appoint qualified, trained volunteers as Lay Leaders for their command, and shall ensure the availability of Lay Leaders in accordance with the unit's work routine.

(3) Navy chaplains assigned to 2d MAW, assisted by RP's, shall conduct Lay Leader training, or arrange for other Navy chaplains to provide training as necessitated by other circumstances.

(4) Other military chaplains and civilian contract clergy are expected to assist Lay Leaders through their availability to conduct divine services, and by offering professional guidance and expertise regarding their own faith groups.

(5) Lay leaders shall perform their religious duties conscientiously, upholding the moral standards of their faith group, and fulfilling all procedures and requirements outlined in references (a) through (e).

5. Administration and Logistics. All Lay Leaders are required to complete a Religious Lay Leader Activity Report as outlined in Appendix A of reference (e) that will be used to evaluate command religious programs.

6. Command and Signal

a. Command. This Order applies to 2d MAW Commanding Officers, Navy chaplains and religious ministry support personnel assigned to 2d MAW, military chaplains, reserve chaplains and contract clergy, and Lay Leaders appointed by the command per reference (e).

b. Signal. This Order effective the date signed.


R. W. REGAN
Chief of Staff

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