



UNITED STATES MARINE CORPS

2D MARINE AIRCRAFT WING
II MARINE EXPEDITIONARY FORCE
POSTAL SERVICE CENTER BOX 8050
CHERRY POINT, NC 28533-0050

WgO 4235.1D

ALD
AUG 11 2010

WING ORDER 4235.1D

From: Commanding General, 2d Marine Aircraft Wing
To: Distribution List

Subj: REQUISITIONING, MANAGEMENT, AND CONTROL OF LEATHER FLIGHT
JACKETS

Ref: (a) OPNAVINST 10126.4C

Encl: (1) Sample Format for Requisitioning of Leather Flight
Jackets
(2) Sample Letter for Recovery of Leather Flight Jackets

1. Situation. To establish inventory and management policies and procedures for the control and accounting of leather flight jackets within 2d Marine Aircraft Wing (MAW).

2. Cancellation. WgO 4235.1C

3. Mission. The leather flight jacket was designated by the Chief of Naval Operations as an exclusive clothing item for service members as stated in reference (a). Proper distribution and strict controls over procurement, issuance and disposition must be implemented and scrupulously maintained.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Leather flight jackets are authorized for issue and wear only by Naval aviators (pilots and Naval flight officers (NFOs)), Naval flight surgeons, and enlisted aircrew personnel who are qualified to wear aircrew wings. Audit agencies will be requested to audit flight jacket issue controls at appropriate intervals. Non-pilot crew members on local flight orders are not authorized the leather flight jacket; however, may sub-custody a nylon flight jacket from the flight equipment pool.

DISTRIBUTION STATEMENT A: Approved for public release;
distributed is unlimited.

AUG 11 2010

(2) Concept of Operations. Issue, requisition, and disposition of leather flight jackets will be as follows:

(a) Initial Issue. Jackets will be issued to U.S. undergraduate pilots/NFOs upon completion of Aviation Pre-Flight Indoctrination (API); U.S. Naval flight surgeons upon completion of the academic portion of the flight surgeon training program; and to U.S. enlisted aircrew personnel (Marine aircrew personnel with a primary MOS of 617X, 624X, 737X, and 738X) upon completion of the Naval Aircrewman Candidate School.

(b) Requisition. All initial and replacement jackets will be requisitioned using the format contained in enclosure (1) and must be accompanied by a completed DD 1348-6 requisition.

(c) Disposition. Final disposition of the jackets will be as follows:

1. Personnel qualified to be issued and wear a leather flight jacket may retain their jacket when separating or retiring from the Naval Service under honorable conditions.

2. Personnel not meeting the requirements of paragraph 4(a)(2)(c)(1) will turn-in their flight jacket.

3. Check-out procedures for departing personnel will include disposition of their jacket.

b. Subordinate Element Missions

(1) Squadron Commanding Officers

(a) Ensure that all requests for leather flight jackets are for bona fide recipients and that each accompanying letter, in the format outlined in enclosure (1), is signed by the commanding officer. For other than initial issue, either the old jacket, Report of Survey (DD Form 200), or cash collection voucher discussed in paragraph 4(b)(1)(e) must accompany the letter.

(b) When a naval aviator/enlisted aircrewman is issued a leather flight jacket, ensure that an entry is made in the Record of Flight Equipment Issue (OPNAV 3760/32B) contained in the individual's Flight Personnel Training and Qualification Jacket. When the issue is made as a result of a survey, the survey number will also be entered.

(c) For personnel described in paragraph 4(a)(2)(c)(1), provide a report of disposition letter including the name, rank (rate/rating/MOS), and social security number of the individual departing or retiring from the service to Supply Division, FGIF, 690 San Carlos Road, Building 3581, Naval Air Station, Pensacola, FL 32508-5014.

(d) For personnel described in paragraph 4(a)(2)(c)(2), recover leather flight jackets or complete a Report of Survey (DD Form 200). Forward the jacket, stripped of all insignia and patches, to the supporting Marine Aviation Logistics Squadron (MALS) Aviation Supply Department with accompanying letter using the format contained in enclosure (2).

(e) Immediately upon discovery of a loss, determine if there is evidence of negligence, willful misconduct, or deliberate unauthorized use. If the research shows positive evidence, designate an officer to initiate a Report of Survey (DD Form 200) unless the responsible individual voluntarily consents to reimburse the government. In the case of voluntary reimbursement, a copy of the collection voucher will be used to support adjustments to the records.

(2) MALS Supply Officer's

(a) Upon receipt of the letter of authorization, prepare a DD 1348-6 requisition. Signal code "J" should be used with the Unit Identification Code of the MALS contained in the supplementary address. The requisition and accompanying letter, along with Report of Survey (DD Form 200) or collection voucher, will be submitted to:

SUPPLY DIVISION
FGIF
690 SAN CARLOS ROAD
BUILDING 3581
NAS PENSACOLA FL 32508-5014

(b) Receive all unserviceable leather flight jackets along with the accompanying letter(s) and forward them for disposition to:

RECEIVING OFFICER
FGIF
690 SAN CARLOS ROAD
BUILDING 3581
NAS PENSACOLA FL 32508-5014

AUG 11 2010

(c) Registered mail will be utilized for the shipment of jackets. A copy of the registered mail receipt will be attached to the original request document and be retained as proof of turn-in.

5. Administration and Logistics. Administrative and logistical support may be obtained from the 2d MAW Aviation Logistics Department (ALD).

6. Command and Signal

a. Command. This Order is applicable to all units within 2d MAW.

b. Signal. This Order is effective on the date signed.


R. W. REGAN
Chief of Staff

DISTRIBUTION: A

AUG 11 2010

Sample Format for Requisitioning of Leather Flight Jackets

(UNIT LETTERHEAD)

4235
Office Code
Date

From: Commanding Officer, (Squadron)
 To: Supply Division, FGIF, 690 San Carlos Road, Building
 3581, NAS Pensacola, FL 32508-5014
 Via: Commanding Officer, Marine Aviation Logistics Squadron XX
 (Attn: Aviation Supply Officer)
 Subj: REQUISITION OF LEATHER FLIGHT JACKET ICO (Rank, FN, MI,
 LNAME, USMC, LAST 4 OF SSN)
 Ref: (a) OPNAVINST 10126.4C
 (b) WgO 4235.1D
 Encl: (1) DD 1348 Requisition (Provided by Aviation Supply
 Officer)
 (2) Report of Survey (DD Form 200)

OR

(2) Cash Collection Voucher

OR

(2) Recovered Unserviceable Leather Flight Jacket

1. In compliance with the references, request that a leather flight jacket be issued to the below named aviator/aircrew personnel.

NAME	RANK	SSN

2. The above named aviator/aircrew personnel has/has not been previously issued a leather flight jacket. (If a previous issue was affected, utilize enclosure (2)).

CO'S SIGNATURE

AUG 11 2010

"BY DIRECTION" WILL BE REJECTED

Sample Letter for Recovery of Leather Flight Jackets

(UNIT LETTERHEAD)

4235
Office Code
Date

From: Commanding Officer, (Squadron)
To: Supply Division, FGIF, 690 San Carlos Road, Building
3581, NAS Pensacola, FL 32508-5014
Via: Commanding Officer, Marine Aviation Logistics Squadron XX
(Attn: Aviation Supply Officer)

Subj: REPORT OF RECOVERY OF LEATHER FLIGHT JACKET

Ref: (a) OPNAVINST 10126.4C
(b) WgO 4235.1D

Encl: (1) Recovered Unserviceable Leather Flight Jacket

OR

(1) Report of Survey

OR

(1) Cash Collection Voucher

1. In accordance with the references, the enclosure is forwarded for final disposition.

NAME

RANK

SSN

CO'S SIGNATURE

BY DIRECTION" WILL BE REJECTED

Enclosure (2)