



UNITED STATES MARINE CORPS
2D MARINE AIRCRAFT WING
II MARINE EXPEDITIONARY FORCE
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POLICY LETTER 02-12

From: Commanding General, 2d Marine Aircraft Wing
To: Distribution List

Subj: MILITARY ECONOMY AND EFFICIENCY

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(b) NAVMC 2664
(c) CG 2D MAW ltr 7000/CGJD dtd 17 Sept 2010

1. Purpose. To promulgate 2d Marine Aircraft Wing (2d MAW) policy on the efficient and frugal use of 2d MAW funding.
2. Background. Current fiscal reality requires prioritized, allocation of limited funds and the efficient and effective use of limited resources. Commander attention and focus is required. 2d MAW must act responsibly with how we spend limited funds. We will continue to be the "honest brokers" with the taxpayers money and ensure all of our expenditures are necessary and not just convenient. Commanders setting and adhering to priorities will be key as it remains our primary duty, despite budget and/or structure limitation, to be ready to fight in any clime and place when the nation calls.
3. Policy. Leaders at every level will scrutinize all expenditures to maximize the training value received from the limited resources provided to them. They will ensure that all expenditures exhibit prudent stewardship of the taxpayer's dollar and demonstrate due diligence in planning and execution. Pay attention to the details, ask questions and make sure we and the taxpayers are getting our money's worth. The following policies will be strictly adhered to by all 2d MAW Marines and Sailors.
 - a. Travel. Government lodging and messing is the standard. During travel outside the local area Group Commanders will approve all non-government lodging request and will inform Commanding General (CG), 2d MAW, when such is approved. We will leverage technology to minimize the number of personnel

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attending conferences and use post conference trip reports to document and share key points. Require statements of non-availability when government messing, lodging or transportation is not available. Rental vehicles will be used only when absolutely required by the mission and then multiple travelers will share vehicles. Squadron Commanding Officers (COs) and their Sergeant Major (SgtMaj) will share vehicles. If other vehicles are required to support flight operations while either on a Detachment For Training (DFT) or Extended Flight for Training (EFT) rental vehicles will be purchased only after government vehicles have been determined to be not available. For a squadron DFT, the standard will be one sedan and two vans. For personnel conducting an EFT such personnel will be provided Permissive Temporary Assigned Duties (PTAD) orders. For government directed travel between MCAS Cherry Point and the Camp LeJeune/MCAS New River area personnel will utilize government vehicles. If POVs are utilized for this local travel, reimbursement for mileage shall not be expected.

b. Research all sources of supply to satisfy training and education deficiencies to include Defense Reutilization and Marketing Office, Blount Island excesses and asset redistribution within 2d MAW. I expect that Officers and Staff Non-Commissioned Officers (SNCOs) will screen purchases of office supplies and credit card requests to approve of the way we spend every penny.

c. Contracts. Financial constraints will continue to pressure our ability to rely on contract labor and maintenance. One must ensure that every contract makes sense, fiscally and operationally. Prioritize your contracts from must have to like to have. All of them must directly and positively affect accomplishing our four primary objectives. I intend to empty every dollar we save in improving our combat readiness and effectiveness.

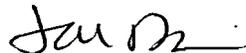
d. Training. Group Commanders shall ensure Squadron submit annual training plans and associated Fiscal Year (FY) budget cost to the Assistant Chief of Staff (A/CS) for Operations (G-3), with a copy to the 2d MAW Comptroller, No-Later-Than (NLT) the first day of September prior to the start of the next FY (1 Oct). Included in these plans will be expected conferences, career school PME and community relations events. Each line item expenditure shall have a breakdown of anticipated costs (i.e. billeting, messing, travel, per diem, etc) as well as a break down between Blue and Green dollar costs. Group Commanders will ensure requests for DFTs and EFT are prioritized and meet training objectives.

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4. Administration and Logistics. Commanders will publish local guidance on the responsible and efficient use of military resources and incorporate into Standing Operating Procedures and orders.

5. Command and Signal

- a. Command. This policy pertains to all 2d MAW personnel.
- b. Signal. This policy is effective the date signed.


J. M. DAVIS

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